
















Training Catalog and Descriptions

CLASS#	PROFESSIONALISM (PRO) (SA6)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
002	Overview of CDA: What is the CDA and how can PATCH help you? (PRO, SA6 - 3hrs)		3			
003	Mentoring Overview: Learn essential skills to become a mentor. (PRO, SA6 - 3hrs)		3			
006	Communication with Co-workers and Families: Establishing relationships and communication with families and co-workers. (PRO, SA6 - 1hr) (WF, SA4 - 1hr)	INTRO. TO PRESCHOOL	2		X	
007	Intro to Family Child Care: Introduction to family child care as a service, business and profession. (PRO, SA6 - 3hrs)	BASIC: INTRO TO FCC	3			
008	Providing Quality Care: An overview of Hawaii's Quality Care program and key elements of providing quality care. (PRO, SA6 - 1.5) (RG, SA3 - 1.5)	BASIC: INTRO TO FCC	3		X	
009	Babysitting: Part II. Child care basics for teenagers interested in working with young children: Activities, Behaviors, Professional Development. (PLE, SA2 - 1hr) (RG, SA3 - 1hr) (PRO, SA3 - 1hr)	Babysitting	3		X	





CLASS#	GROWTH & DEVELOPMENT (GD) (SA8)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
101	Exploring the Incredible Unit Blocks: Discover the true design of unit blocks (GD, SA8 - 2hrs) (PLE, SA2 - 1hr)		3		X	
102	Emotional Development: The development of emotional stages in infants and toddlers (GD, SA8 - 2hrs) (RG, SA3 - 1hr)	BASIC I/T	3		X	
103	Discoveries of Infancy I: Early learning development. (GD, SA8 - 3hrs)	BASIC I/T	3			
104	Language Development: Understanding and supporting language development (GD, SA8 - 3hrs)	BASIC I/T	3			
105	Brain Development: Understanding how the brain develops and the impact on early learning. (GD, SA8 - 3hrs)	ADVANCED I/T	3			
106	Introduction to Early Childhood Education and Care: Overview of professionalism, NAEYC Code of Ethics, and Hawaii Preschool Content Standards. (GD, SA8 - 1.5hrs) (PRO, SA6 - 1.5hrs)	INTRO. TO PRESCHOOL	3		X	
107	Conversations with Preschoolers: Techniques for building conversations with preschoolers. (GD, SA8 - 2hrs)	INTRO. TO PRESCHOOL	2			
108	Developmental Guidelines for Infants and Toddlers: Overview of developmental guidelines for infants and toddlers. (GD, SA8 - 3hrs)	I/T SERIES 3	3			
109	Understanding Infant & Toddler Curriculum: A guide to creating a responsive curriculum for infants and toddlers. (GD, SA8 - 3hrs)	I/T SERIES 3	3			
110	Understanding Social & Emotional Development of I/T: Looking at social and emotional development of infants and toddlers. (GD, SA8 - 2hrs) (RG, SA3 - 1hr)	I/T SERIES 3	3		X	
113	Program Provisions: Child Development. An overview of Hawaii State regulations for meeting the needs of children and an intro to child development. (GD, SA8 - 1.5) (PLE, SA2 - 1.5)	BASIC: INTRO TO FCC	3		X	

CLASS#	RELATIONSHIPS & GUIDANCE (RG) (SA3)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
203	Positive Discipline I: Addresses the frustrations and concerns teachers have when their discipline efforts are not working. (RG, SA3 - 2hrs)		2			
204	Positive Discipline II: Shows how our relationships with children have dramatic effects on their responses to discipline. Builds upon Positive Discipline I (# 203). (RG, SA3 - 2hrs)		2			
205	Positive Discipline III: Teaches how we can begin to read the messages behind a child's behavior. Should be taken after Positive Discipline I & II (# 203 and # 204). (RG, SA3 - 3hrs)		3			
206	Building A Classroom Community: Helping teachers promote respect, teamwork and cooperation within the classroom. Primarily for center based providers (RG, SA3 - 1hr) (PLE, SA2 - 1hr)		2		X	
207	Social Guidance: Helping infants and toddlers develop positive peer interactions. (RG, SA3 - 3hrs)	BASIC I/T	3			
208	Flexible, Fearful and Feisty: Understanding temperament and the impact on behavior. (RG, SA3 - 3hrs)	ADVANCED I/T	3			
216	Nurturing Responsible Behavior: Strategies for teaching children beginning problem solving skills. (RG, SA3 - 3hrs)		3			
219	Building Relationships: Making the connection between social and emotional development and challenging behaviors. \$3 materials fee. (RG, SA3 - 3hrs)	Challenging Behaviors	3	X		
220	Creating Supportive Environments II: Developing strategies that support children's positive social behavior. (RG, SA3 - 3hrs)	Basic Challenging Behaviors	3			
221	Teaching Positive Relationships II: Introducing strategies for teaching friendship skills. (RG, SA3 - 2hrs)	Basic Challenging Behaviors	2			
222	Teaching Positive Behaviors I: Introducing strategies for teaching anger management skills. \$+B803 materials fee. (RG, SA3)	Basic Challenging Behaviors	3	X		
223	Teaching Positive Behaviors II: Strategies for teaching children beginning problem solving skills. (RG, SA3 - 3hrs)	Basic Challenging Behaviors	3			

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224	Working with Challenging Behaviors: Gain a broader understanding of how to help children develop the necessary skills to interact successfully with their peers. (RG, SA3 - 3hrs)	Challenging Behaviors	3			
225	Building a Behavior Support Plan I: Introduction to the Positive Behavior Support process. (RG, SA3 - 3hrs)	Advanced Challenging Behaviors	3			
226	Building a Behavior Support Plan II: Introducing the process for developing Behavior Support Plans. \$3 materials fee (RG, SA3 - 3hrs)	Advanced Challenging Behaviors	3	X		
227	The Importance of Play: Learn the characteristics and importance of play and identify common problems children may have in play. (RG, SA3 - 1.5hrs) (PLE, SA2 - 1.5hrs)	SUPPORTING PLAY	3		X	
228	The Child Who Doesn't Engage in Play: Identify ways that problems affect development and learn new skills to support children who do not engage with people or materials. (RG, SA3 - 3hrs)	SUPPORTING PLAY	3			
229	The Child Who Doesn't Engage with Others: Learn new skills to validate children, create safe environments, nurture playfulness, and help children feel successful and able to comfortably interact with peers. (RG, SA3 - 3hrs)	SUPPORTING PLAY	3			
230	The Child Who is Excluded: Gain a broader understanding of how you can help children develop the necessary skills to interact successfully with their peers. (RG, SA3 - 3hrs)	SUPPORTING PLAY	3			
231	Classroom Management and Supervision: Looking at challenging supervision issues and classroom management. (RG, SA3 - 2hrs)	INTRO. TO PRESCHOOL	2			
232	Supporting the Individual Needs of Infants and Toddlers: Strategies to work with infants and toddlers with challenging behaviors. (RG, SA3 - 3hrs)	I/T SERIES 3	3			
236	Talking with Children: Encouraging conversations with children that support learning. HPCS Domain III Language Development and Literacy, Subdomain: Communication. (RG, SA3 - 2hrs) (PLE, SA2 - 1hr)	QUALITY CARE	3		X	

CLASS#	PROGRAM MANAGEMENT (MAN) (SA5)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
306	Curriculum Planning: How to plan a developmentally appropriate curriculum. (MAN, SA5 - 3hrs)		3			
307	Beyond the Norm: Using themes to enhance your curriculum. (MAN, SA5 - 2hrs)		2			
308	Moving from Here to There: Smooth transitional times. Primarily for center based providers. (MAN, SA5 - 3hrs)		3			
309	Together in Care: Creating close caregiver/child relationships within a group. (MAN, SA5 - 2hrs) (PLE, SA2 - 1hr)	BASIC I/T	3		X	
310	Individual Care and Small Groups: Working with infants and toddlers individually and in small groups. (MAN, SA5 - 2hrs) (RG, SA3 - 1hr)	ADVANCED I/T	3		X	
311	Bringing Home to School: Bridging the cultural gap between home and school. Primarily for center based providers. (MAN, SA5 - 2hrs)		2			
312	Advanced Tax: How to complete tax forms and other tax planning strategies. (MAN, SA5 - 3hrs)		3			
313	Developmental Milestones: Understanding and using Developmental Milestone charts. (MAN, SA5 - 3hrs)		3			
314	Hawaii Preschool Content Standards: Strategies in using the standards for providers working with 4 year-olds. (MAN, SA5 - 2hrs)		2			
315	Using the Preschool Content Standards Assessment: For preschool directors and staff who are responsible for completing the Hawaii Preschool Content Standards Self Assessment; part of the Quality Care Project by DHS. (For more information on the Self Assessment contact HAEYC at 942-4708 or toll free at 1-888-244-2382) (MAN, SA5 - 3hrs)		3			
317	Documenting Quality Curriculum in a Quality Program: Identifying, collecting and organizing evidence that your program aligns with the Hawaii Preschool Content Standards and Guiding Principles. All HPCS and Guiding Principles. (MAN, SA5 - 3hrs)	QUALITY CARE	3			
318	The Business of FCC, Part I: The Basics. An overview of how to start a self-owned business. (MAN, SA5 - 3hrs).	BASIC: INTRO TO FCC	3			
319	The Business of FCC, Part II: Building It. An overview of Hawaii State requirements for applying and establishing your family child care home. (MAN, SA5 - 3hrs)	BASIC: INTRO TO FCC	3			
320	The Business of FCC, Part III: Promoting It. A review of the required written policies and procedures for family child care homes. (MAN, SA5 - 1.5hrs) (WF, SA4 - 1.5hrs)	BASIC: INTRO TO FCC	3		X	

CLASS#	PLANNING LEARNING EXPERIENCES (PLE) (SA2)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
402	Parachutes and Peacocks: Outdoor games and activities for 4-5 year olds. A physically demanding class so dress appropriately. (PLE, SA2 - 2hrs) (MAN, SA5 - 1hr)		3		X	
403	From Bubbles to Butterflies: Thematic science activities for 4-5 year olds. A create-and-take class with a \$3 materials fee. (PLE, SA2 - 1.5hrs) (RG, SA3 - 1.5hrs)		3	X	X	
404	The Magic of Puppets: Using puppets to support language and learning. (PLE, SA2 - 2hrs)	PUPPETS	2			
405	Teaching with Puppets: Using puppets to teach within your setting. Should be taken after The Magic of Puppets (# 404) and Building Puppets (# 412). Participants must bring sock puppet created in # 412 Building Puppets. (PLE, SA2 - 2hrs)	PUPPETS	2			

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406	Easy Puppets for Children: Create and take samples of easy puppets for children to make. \$3 materials fee. Should be taken after The Magic of Puppets (# 404). (PLE, SA2 - 3hrs)	PUPPETS	3	X		
407	Extending Books I: Ways to encourage literacy in young children. (PLE, SA2 - 3hrs)		3			
408	Extending Books II: Create-and-take story props based on children's favorite books. \$3 materials fee. (PLE, SA2 - 3hrs)		3	X		
409	Discoveries of Infancy II: Supporting early learning development. Should be taken after Discoveries of Infancy I (# 103). (PLE, SA2 - 3hrs)	BASIC I/T	3			
410	The Responsive Process: Helping caregivers provide sensitive, responsive care. (PLE, SA2 - 2hrs) (RG, SA3 - 1hr)	ADVANCED I/T	3		X	
411	Ages of Infancy: Understanding the rapid growth and changing needs of infants and toddlers. (PLE, SA2 - 3hrs)	BASIC I/T	3			
412	Building Puppets: Create-and-take teaching puppets and story aprons to use in your setting. \$3 materials fee and participants should bring an old light-weight towel and detergent bottle. Should be taken after The Magic of Puppets (# 404). (PLE, SA2 - 3hrs)	PUPPETS	3	X		
413	Puppets and Multicultural Tales: Create and take puppets to use with multicultural stories. \$3 materials fee. Should be taken after The Magic of Puppets (# 404). (PLE, SA2 - 2hrs) (DIV, SA4 - 1hr)	PUPPETS	3	X	X	
414	Bigger than Books: Overview of the importance of reading aloud to young children. (PLE, SA2 - 3hrs)		3			
415	From Sand to Snow: Sensory activities for toddlers and preschoolers. (PLE, SA2 - 3hrs)		3			
419	Teaching Positive Relationships I: Identifying effective teachable moments. (PLE, SA2 - 3hrs)	Challenging Behavior Basic	3			
420	Conversations with Infants and Toddlers: Strategies to engage infants and toddlers in conversations. (PLE, SA2 - 3hrs)	I/T SERIES 3	3			
421	Early Childhood Curriculum 101: What is early childhood curriculum? Planning good curriculum. HPCS Guiding Principles 1, 2, 5, and 6. (PLE, SA2 - 3hrs)	QUALITY CARE	3			
422	Intentional Teaching: The connection of intentional teaching in early childhood education and care to the Guiding Principles of the Hawaii Preschool Content Standards. HPCS Guiding Principles 1 - 10. (PLE, SA2 - 3hrs)	QUALITY CARE	3			
423	Observation-based Planning for Young Children: Using observation and reflective planning for every child: individual children, small groups, whole groups. HPCS Guiding Principle 2. (PLE, SA2 - 1.5hrs) (OA, SA7 - 1.5hrs)	QUALITY CARE	3		X	
424	Science Discoveries in the Preschool Environment: Science curriculum activities including sensory table activities, Science Centers, science experiments and ideas. HPCS Domain IV Cognitive Development, Subdomain: Science. (PLE, SA2 - 3hrs)	QUALITY CARE	3			
425	More Than Counting: Math in the Preschool: Teaching strategies that support the development of mathematical concepts in preschool-age children. HPCS Domain IV Cognitive Development, Subdomain: Mathematics. (PLE, SA2 - 3hrs)	QUALITY CARE	3			
426	Curriculum 201: Integrated Curriculum Using Science and Social Studies: Using topics that are interesting to children to design curriculum activities. HPCS Guiding Principles 1, 2, 5, and 6. (PLE, SA2 - 3hrs)	QUALITY CARE	3			

CLASS#	HEALTH, SAFETY, NUTRITION (HSN) (SA1)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
505	It's Not Just Routine: A look at feeding, diapering and toileting routines (HSN, SA1 - 2hrs) (MAN, SA5 - 1hr)	BASIC I/T	3		X	
506	Health, Safety & Nutrition: Health and safety issues surrounding infant and toddler care (HSN, SA1 - 3hrs)	BASIC I/T	3			
507	Fostering Resiliency: Understanding and developing strategies that help children "bounce back" from stress. (HSN, SA1 - 3hrs)		3			
512	Health and Safety in Preschool Settings: Overview of health and safety regulations. (HSN, SA1 - 2hrs)	INTRO. TO PRESCHOOL	2			
513	Addressing Hawaii's Health Standards: An overview of Hawaii State regulations pertaining to health standards for family child care homes. (HSN, SA1 - 3hrs)	BASIC: INTRO TO FCC	3			
514	Addressing Hawaii's Environmental Standards: An overview of Hawaii State regulations addressing environmental (safety) standards. (HSN, SA1 - 3hrs)	BASIC: INTRO TO FCC	3			
515	Babysitting: Part I. Child care basics for teenagers interested in working with young children: Safety & Health, Child Development, Feeding & Bedtime. (HSN, SA1 - 2hrs) (GD, SA8 - 1hr)	Babysitting	3		X	
517	Medication Administration in Childcare: Identifying proper medication administration, components of a medication policy and medication disposal. (HSN, SA1 - 3hrs)		3			
516	Identifying and Reporting Child Abuse and Neglect: Defining, recognizing, reporting and preventing child abuse and neglect. <i>Available only for NACCRRRA Respite Care providers.</i> (HSN, SA1 - 4hrs)		4			



CLASS #	WORKING WITH FAMILIES (WF) (SA4)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
601	Working with Children who have ADD/ADHD: The importance of working with the child, family, and professionals. (WF,SA4 - 3hrs)		3			

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602	Working Wonders with Difficult Parents: Learn effective communication strategies. (WF, SA4 - 3hrs)		3			
603	Adjusting to the New Setting: Helping the child and family adjust to a new child care setting. (WF, SA4 - 2hrs)		2			
604	Greetings and Departures: Helping parents and children transition into and out of the child care setting. (WF, SA4 - 2hrs)		2			
605	Introduction to Infant/Toddler Care: A look at quality care in infant toddler programs (WF, SA4 - 2hrs) (PRO, SA6 - 1hr)	BASIC I/T	3			X
606	Protective Urges: Working with the feelings of parents and caregivers. (WF, SA4 - 3hrs)	ADVANCED I/T	3			
607	Responding to the Family's Needs: Helping caregivers become more responsive to the needs of family members. (WF.SA4 - 3hrs)	ADVANCED I/T	3			
608	Positive Conferences: Planning effective parent conferences (WF, SA4 - 2hrs) (MAN, SA5 - 1hr)		3			X
615	Effective Teaming: Strategies for forming family centered teams. (WF) (SA4)	Challenging Behaviors Advanced	3			
616	First Moves: Welcoming New Families: Supportive strategies to help families transition into new programs. (WF, SA4 - 3hrs)	I/T SERIES 3	3			
617	Building Partnerships with Families: An in-depth look into building effective partnerships with families. (WF, SA4 - 3hrs)	I/T SERIES 3	3			
618	"Does my child play all day?": Talking to Families about Curriculum: Learn family friendly communication strategies and tools to help families understand how children learn. HPCS Guiding Principle 3. (WF, SA4 - 3hrs)	QUALITY CARE	3			
619	Relationships with Families in Your FCC: An overview of how to establish positive working relationships with families. (WF, SA4 - 3 hrs)	BASIC: INTRO TO FCC	3			

CLASS#	LEARNING ENVIRONMENT (ENV) (SA1)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
700	Space to Grow: Introduction to basic concepts relating to infant and toddler space. (ENV, SA1 - 3hrs)	ADVANCED I/T	3			
701	Creating Supportive Environments I: Making the connection between the environment, social-emotional development, and challenging behaviors. (ENV, SA1 - 3hrs)	Challenging Behavior Basic	3			
702	The Prepared Preschool Environment: Overview of an appropriate environment for preschoolers. (ENV, SA1 - 2hrs)	INTRO. TO PRESCHOOL	2			
703	The Prepared Infant and Toddler Environment: How to strategically create a responsive environment for infants and toddlers. (ENV, SA1 - 3hrs)	I/T SERIES 3	3			
704	Flowing Through the Day: Classroom Transitions: Providing transitions that support children's relationships and learning. HPCS Guiding Principles 4, 5, 8, and 9. (ENV, SA1 - 3hrs)	QUALITY CARE	3			
705	Family Child Care Environment: An overview of key elements to include in family child care environments. (ENV, SA1 - 3hrs.)	BASIC: INTRO TO FCC	3			

CLASS#	OBSERVATION & ASSESSMENT (OA) (SA7)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
801	Respectfully Yours: Respecting infants and toddlers as competent learners (SA7, SA6, SA3 - 1hr each) (OA, PRO, RG - 1hr each)	ADVANCED I/T	3			X
803	Interview Process: Using interviews and observations to determine the reasons behind challenging behaviors. (OA, SA7 - 3hrs)	Challenging Behaviors Advanced	3			
804	Observing Children at Play: Recognizing the value of systematic observation and learn ways to incorporate this skill into daily practice. (OA, SA7 - 3hrs)	SUPPORTING PLAY	3			
805	Observation and Assessments in Preschool Settings: Introduction to observational tools and how to use them. (OA, SA7 - 2hrs)	INTRO TO PRESCHOOL	2			

CLASS#	DIVERSITY (DIV) (SA4)	SERIES	HOURS	FEES	MULTI ASK/SA	For Parents
901	Routines and Culture: Understanding how culture impacts daily routines. (DIV, SA4 - 2hrs)		2			
902	Special Needs: Facing caregiver fears and concerns regarding children with special needs. (DIV, SA4 - 3hrs)	ADVANCED I/T	3			
903	Development and Learning in the Multicultural Setting: Looking at culture and how it impacts early learning. (DIV, SA4 - 3hrs)	ADVANCED I/T	3			
906	Cultural Diversity in Infant and Toddler Settings: Looking at our own preschool experiences with diversity and its impact on practices. (DIV, SA4 - 3hrs)	I/T SERIES 3	3			
907	Cultural Sensitivity with Families: Creating a culturally responsive infant and toddler program. (DIV - 1.5hrs, WF - 1.5hrs) (SA4 - 3hrs)	I/T SERIES 3	3			X